

EN VOYAGE ISSUE/S	<input type="text"/>	ADVERTISER	<input type="text"/>
BOOKED BY	FULL NAME <input type="text"/>		
	EMAIL <input type="text"/>		
INVOICE TO	FULL NAME <input type="text"/>		
	ADDRESS <input type="text"/>		
ADVERT BOOKED	<input type="text"/>	POSITION (IF APPLICABLE)	<input type="text"/>
RATE	<input type="text"/>	COST	<input type="text"/>
ARTWORK SUPPLIED BY	FULL NAME <input type="text"/>		
	EMAIL <input type="text"/>		

ADVERTISER'S AGREEMENT

I have read and agreed to the publisher's terms and conditions and have checked the above space order details. I am fully authorised to sign this space order.

NAME (BLOCK CAPITALS) <input type="text"/>	DATE <input type="text"/>
SIGNATURE <input type="text"/>	
ADDITIONAL INFORMATION: <input type="text"/>	

PLEASE PRINT A HARD COPY, SIGN IT AND EITHER RETURN TO THE ADDRESS AT THE BOTTOM OF THIS FORM OR TO ENVOYAGE@TPAGENCY.COM

TERMS AND CONDITIONS

- Invoices will be issued the day before distribution, with a voucher copy.
- All account queries must be made in writing within 7 days of receipt of your invoice.
- The full amount will be due for payment within 14 days of receipt of your invoice.
- 2.5% per month will be added to overdue accounts.
- Advertisers who book space and fail to provide artwork by the due date will be held liable for the full value of the space.
- Advertisers will be liable to a 15% cancellation fee on any advertising space booked.
- Cheques should be made payable to TPA Limited and sent to the address below.
- The publishers reserve the right, at their discretion, to refuse to accept any advertisement, or cancel any space booking without giving reasons.
- The publishers reserve the right to vary the format, the position of any advertisement and the distribution arrangements in the interest of the publication, its advertisers, or to conform to any new regulations, without prior notice.
- The publishers reserve the right not to publish should there not be sufficient advertising revenue to cover costs. All payments already made by prospective advertisers will then be refunded in full.
- Whilst the publishers will make every effort to ensure accuracy of the editorial content and in the reproduction of advertisements, they, nor their agents can be held liable for damages or consequential loss arising out of errors or misprints, howsoever caused.
- The editorial content of the publication is at the discretion of the publisher and is in no way, implied or otherwise linked to the sale of advertising space.
- The rates detailed on the rate card cover the cost of space in the publication only, advertisers copy should be supplied to our specification. Alternatively we can produce new copy but reserve the right to charge an agreed amount for this service.
- Advertisers should be aware of the obligations to The Sex and other Discrimination (Employment) (Guernsey) Ordinance, 2005, the Employment (Jersey) Law 2003, as amended and any subordinate legislation there under and any other applicable legislation.